

Job Description



LEARNING SUPPORT ASSISTANT—School Site

LEARNING MENTOR—College Site

REPORTS TO:	<i>Executive Headteacher, Senior Leadership Team, Class Teacher</i>
LIAISON WITH:	<i>Headteacher, Senior Leadership Team, Class Teachers, Support Staff, Pupils</i>
JOB PURPOSE:	<i>To work in partnership with class teachers to assist pupils with moderate learning difficulties and additional complex needs, in line with the curriculum , codes of practice and school & college policies & procedures.</i>

School & College caters for young people aged between 7-19 years. All learners have a learning disability and additional complex difficulties – Autistic Spectrum Disorder, Attention Deficit Hyperactive Disorder, Social Communication Difficulties, Emotional and Behavioural difficulties.

Some pupils require the administration of daily medication and, on occasion, emergency medical support.

All our young people undertake part of their learning in a community setting and staff are expected to accompany the learners and take part in any off site educational activity, e.g. swimming, community visits, sporting activities and social events.

The Learning Support Assistant / Mentor will be working in partnership with class teachers and higher level teaching assistants to assist pupils' with moderate learning difficulties and additional complex needs, in line with the curriculum, codes of practice and school & college policies and procedures. These roles require a level of physical fitness and mental agility that may exceed the demands found in mainstream schools.

Qualities of a Learning Support Assistant / Learning Mentor

- To interact with and support pupils according to individual needs and skills.
- Participate in the planning and implementation of learning programmes as agreed with the teacher, adjusting activities according to pupils' responses.
- Establish positive relationships with pupils and colleagues, working as part of a close team.
- The ability to supervise pupils for limited and specified periods, including break times facilitating games and activities.
- Willingness to support the teacher and other staff in the implementation of individual care plans, pupils' personal needs, social, welfare and health matters.
- Promotion of positive pupil behaviour in line with school & college policies and help keep pupils on task.
- To treat our pupils with positive regard.
- Support the use of ICT in the classroom and develop students' competence in its use.