

Key Information Sheet for CLASS TEACHER, KS4 at THRIFTWOOD SCHOOL

This sheet sets out the key information for candidates applying for the above post. Please read this information carefully and retain this sheet for reference during the application process.

Application process

Applicants must complete the SEAX Trust Application Form and submit it to the return address no later than midday on the closing date of Friday 15th October 2021. All applicants are strongly advised to read the job description and person specification for the post prior to submitting their application.

Selection process

Applications will be ranked against the person specification for the role.

All shortlisted applicants will be subject to a face to face interview with the selection panel.

There may also be a skills test/teaching observation or practical assessment.

Further details regarding selection panel members and any planned assessments will be made available to shortlisted candidates in due course.

Shortlisted candidates

Applicants who have been shortlisted for the post will be notified as soon as reasonably practical upon completion of the shortlisting process.

[OPTIONAL: The school will only contact shortlisted applicants and therefore if you have not received any communication from the school by this date your application has not been successful on this occasion.]

References

References are required at interview, as they form an important part of the selection process.

Referees will therefore be contacted **prior to the interview date** in relation to all shortlisted candidates. Please ensure that you have given consent to your referees so that provision can be made without delay.

The school may review social media relating to shortlisted candidates as part of the screening process to ascertain whether candidates demonstrate appropriate conduct and behaviour and suitability for employment in a school.

Interview date

Interviews will be held at Thriftwood School, Slades Lane, Galleywood on Wednesday 20th October 2021. Please note the school does not reimburse candidates for interview expenses.

Further information and school visits

Applicants who require further information or would like to visit the school should Tracey Imhof on 01245 266880 or email her at traceyimhof@thriftwoodschoo.com



Key Information regarding Terms and Conditions

Hours per week: Directed Teachers Hours

Initial working pattern: School Day:

Monday to Thursday: 8.50am-12.15pm & 1.05pm-3.10pm

Friday: 8.50am-12.15pm & 1.05pm-2.30pm

College Day:

Monday to Thursday: 8.45am-1.00pm & 1.45pm-3.30pm

Friday: 8.45am-1.00pm & 1.45pm-3.00pm

Working weeks per year: 40 wpa to include INSET days

Pay

This post is paid on Teachers Main Pay Range in accordance with School Teachers' Pay & Conditions Document. The full time pay range for this Scale is £25,714.00 to £36,961.00 per year.

Employees are paid in twelve equal monthly payments per year.

