



Thriftwood College, Fox Crescent, Chelmsford CM1 2BN

Tel: 01245 262779. Website: [www.thriftwoodschoo.com](http://www.thriftwoodschoo.com)

## **Catering Manager** with responsibility for preparing simple food such as jacket potatoes, baguettes and paninis

### **Required ASAP**

Scale 5, Point 8 (range 8-11)

22 hours, 30 minutes per week over five days. (10am - 2.30pm Mon-Fri)

39 school working weeks per annum to include inset days and an additional 2 days paid overtime (to be agreed) in the school holidays to perform a deep clean.

Actual Salary: £10,635.00 to £11,439.00 (pro-rata) depending on experience and length of service

We have an opening for an enthusiastic Catering Manager to work on the College site. This is an exciting opportunity for the successful candidate to be part of an innovative, inspiring learning environment with high expectations of students and staff.

### **The role includes:**

- To be responsible for the preparation and presentation of simple hot and cold dishes (jacket potatoes, baguettes/paninis), to the required statutory regulations and college standards
- To maintain the highest standards of personal and general cleanliness and hygiene to comply with statutory and college regulations
- To be responsible for cleaning rota, deep clean of café area and completion of records for Health and Safety
- To be responsible for stock control and rotation of stock
- To contribute to the overall ethos, work and aims of the school and college.

**Closing date:** Friday 25<sup>th</sup> February 2022 (midday)

**Interview date:** Wednesday 2<sup>nd</sup> March 2022 (morning)

SEAX Trust application form **MUST BE COMPLETED** - available on the college website with additional information, Essex Job Scene website or on request from the college office.

Return completed form to [gembabaker@thriftwoodschoo.com](mailto:gembabaker@thriftwoodschoo.com)

*The SEAX Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. This includes obtaining references and ensuring compliance with the Disclosure and Barring Service process.*

Thriftwood School and College is part of the SEAX multi-academy trust  
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